

**STANDARDS COMMITTEE  
4<sup>th</sup> FEBRUARY 2005**

**CONTRACT STANDING ORDERS**

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**1. PURPOSE OF REPORT**

To approve the Standing Orders relating to Contracts.

**2. RECOMMENDATION**

That the Standing Orders be approved.

**3. BACKGROUND**

- 3.1** One of the Council's major areas of work, which requires high standards of probity and behaviour, is the award of contracts on behalf of the Council. Whilst there are European rules regulating the award of contracts, they only apply to major contracts. The vast majority of contracts awarded by the Council are not covered by the European rules.
- 3.2** To ensure that all contracts are properly awarded, the Council does have a set of procedures known as Contract Standing Orders. The Standing Orders cover all aspects of the tendering procedure to ensure both transparency and compliance with all accepted procedures. The Council's existing Standing Orders have been revised recently (copy appended for Members only) to ensure that they are up-to-date and reflect current practices. It may, however, be necessary to undertake a further review of the Standing Orders once the Council has gained even more experience of partnering arrangements.
- 3.3** A copy of the revised Standing Orders has been placed on the Council website.